



GENERAL NOTICE NO 19/20

**ARRANGEMENTS FOR THE COMPLETION OF THE  
SECOND SEMESTER 2019/2020 ACADEMIC YEAR**

Following directives by the President of the Republic in his 10<sup>th</sup> Address to the Nation on the COVID – 19 pandemic on 31<sup>st</sup> May, 2020 on the re-opening of educational institutions for Final Years, including Universities, the Academic Board at an Emergency Meeting on Thursday, 4<sup>th</sup> June, 2020, taking into consideration, concerns raised by the Student Representative Council (SRC) on the possible spread of the corona virus among students, decided as follows: That;

- (i) The existing arrangements for on-line teaching and assessment for continuing and Final Year students, as agreed at an Emergency Academic Board Meeting held on 4<sup>th</sup> May, 2020, (for the rest of the second semester of the 2019/2020 academic year), should hold. This is in consideration of the fact that more than 80% of assignments and project work which would be used as assessment for the End of Second Semester Examinations, have already been completed and submitted for marking.
- (ii) All on-line assignments and assessments should be completed by 30<sup>th</sup> June, 2020.
- (iii) Examiners should process results of ALL students for consideration by the Departmental/Faculty/College Boards latest by 15<sup>th</sup> July, 2020.

A schedule for the consideration of results by the various Boards i.e. Departmental/Faculty/College, will be issued in due course.

- (iv) Students who have difficulty in accessing the on-line facilities will have the option to re-locate to campus from the 15<sup>th</sup> to 30<sup>th</sup> of June, 2020. Those who may wish to take advantage of this opportunity should contact their Heads of Department through their Class Representatives.
- (v) Sixth Year Clinical students of the Schools of Medicine and Dentistry (SMD), and Veterinary Medicine should report on 15<sup>th</sup> June, 2020. SMD clinical students will be accommodated at the Clinical Students Hostel at Komfo Anokye Teaching Hospital while 6<sup>th</sup> year final students of the School of Veterinary Medicine will be accommodated at the SRC Hostel on campus.

They will be required to take an abridged examination, consisting of Theory and Clinical Assessments which will be organised in small groups, in compliance with the protocol on social distancing. The assessment will be for a maximum period of three weeks after which the Fifth Years will report for their session.



- (vi) Sixth Year Pharm D students should report to school on the 15<sup>th</sup> of June to have two weeks of interaction with their Preceptors. This will be followed by examinations over a period of one week.
- (vii) Final Year students pursuing Midwifery and Medical Diagnostics degree programmes should report to school for two weeks with effect from 15<sup>th</sup> June, 2020 to complete their practical work and assessment.

The Dean of Students will be responsible for arranging accommodation at the SRC Hostel for students who will have to report on campus.

### **International Students**

The University is working with Government to allow International students in the 5<sup>th</sup> and 6<sup>th</sup> Year in the School of Medicine and Dentistry, 6<sup>th</sup> Year in the School of Veterinary Medicine, 6<sup>th</sup> Year Pharm D students of the Faculty of Pharmacy and Pharmaceutical Sciences, and Final Year Midwifery and Medical Diagnostics students, to return to campus for their clinical/practical work.

Where a student is unable to return as scheduled due to travel restrictions in his/her country, arrangement would be made to have his/her examinations postponed until an appropriate time.

### **Graduate Students' Theses submission and Defence – MPhil/PhD**

Theses should be submitted to Supervisors who would forward approved theses to Heads of Department in PDF format for onward submission to the School of Graduate Studies.

### **Oral Examination/Defence**

Oral Examination and Defence will be conducted for MPhil and PhD students via ZOOM.

### **Affiliate Ministry of Health Training Institutions**


Examinations for Final Year students in the affiliate Ministry of Health Training Institutions will be conducted at their respective institutions. Examinations will be administered by staff of the Department of Nursing, in compliance with the social distancing protocols.

### **Safety Protocols**

The University's COVID – 19 Team would ensure that students who report on campus are examined and taken through the safety protocols as approved by the Ministry of Health on arrival.

All are kindly to take note of the above decisions of Academic Board and comply accordingly.

Thank You.

  
**MARGARET DZISI (MRS)**  
**DEPUTY REGISTRAR (ACADEMIC AFFAIRS)**  
**FOR: REGISTRAR**